



# King Hall Outreach Program RECOMMENDATION WAIVER FORM

**APPLICANT:** Complete both the **Applicant Information** and **Recommender Information** sections of this form. Save this form and send it to your recommender for submission with his/her letter of recommendation. Letters received without this completed form and without the recommender's signature will be returned to the recommender. This form, along with the completed letter of recommendation, should be emailed by your recommender to outreach@law.ucdavis.edu, or mailed by your recommender directly to the King Hall Outreach Program.

## APPLICANT INFORMATION

Name Program applying to  KHOP Winter  
 KHOP Summer

Current School Email

The purpose for which this confidential statement is being obtained is for admission to the King Hall Outreach Program. It will be received and maintained in confidence. If you are admitted and enroll, you may inspect this letter unless you have voluntarily waived this right by answering "yes" to the following statement:

"I understand that letters of recommendation concerning me are sent to be sent to the King Hall Outreach Program to which I apply and I hereby expressly and voluntarily waive any and all access rights I might have to such recommendations under the Federal Family Educational Rights and Privacy Act, and state law, or any other laws, regulations, or policies."

Once you make a selection for this letter, it cannot be changed.

- Yes, I waive my right to inspect this letter.**
- No, I do not waive my right to inspect this letter.**

\_\_\_\_\_  
Applicant Signature Date

**RECOMMENDER:** The person whose name appears above is applying to participate in the King Hall Outreach Program. The King Hall Outreach Program staff value your candid appraisal of the applicant. Comments regarding academic ability, quality of mind, character, responsibility, and readiness for the rigors of advanced academic study are encouraged. Evidence of overcoming adversity, rising to challenges, and achieving beyond expectations are helpful in assessing the extent to which the applicant will be equipped to succeed in our outreach program. You may wish to include how well you know the candidate and in what capacity, your assessment of the relative strength of the candidate within the reference group in which she or he is being compared.

**This form must accompany your signed letter of recommendation.**

Please do not send supporting materials with your letter. If possible, please use your university or business letterhead for the recommendation. Please do not forget to sign your recommendation. This form, along with the completed letter of recommendation, should be emailed to outreach@law.ucdavis.edu. Our preference is for digital submission of letters. However, if you are unable to email your letter and accompanying waiver form, please send them by mail to: Office of Admissions (KHOP), UC Davis School of Law, 400 Mrak Hall Dr., Davis, CA 95616.

## RECOMMENDER INFORMATION

Name Organization  
  
Position or Title Email Address